



The National Association of Goldsmiths  
*Representing Jewellery Retailers since 1894*

## **PROFESSIONAL JEWELLERS' DIPLOMA**

# **JET 2 EXAMINATION ENTRY FORM**

**EXAM DATE: Wednesday 20 May 2009**

**FINAL ENTRY DATE: 3 April 2009**

# RULES AND REGULATIONS

**Candidates must submit two passport-size photographs with their examination entry (see enclosed guidelines).  
Before completing the examination entry form candidates should read the following notes carefully:**

- EXAMINATION DATE:** The JET 2 Examination will be held on **Wednesday 20 May 2009** at the times specified below:
  - Paper 1 (Theory): 9.30 am – 12.30 pm
  - Paper 2 (Practical): 1.30 pm - 4.30 pmThe Examination can only be held on the date and at the times shown above.  
Candidates may only sit the JET 2 Examination **after** qualification has been gained in either the JET 1 course (or the Retail Jewellers' Preliminary examination). **All JET 2 course work must be successfully completed prior to the examination (see note 4).**
- THEORY EXAMINATION:** This will consist of eight essay-style questions and candidates will be required to answer five. Three of the eight questions are compulsory and candidates will be required to answer all three. The remaining five are optional and candidates will be required to answer any two of these. **The use of reference books is strictly prohibited for the theory examination.**
- PRACTICAL EXAMINATION:** This will consist of **four sections: Part 1** will ask candidates to answer multiple choice questions related to the practical assessment of jewellery. **Part 2** requires the identification of hallmarks from photographs using Bradbury's book of Hallmarks. **Part 3** will require candidates to identify a number of loose coloured gemstones with the use of a 10x lens, and name similar alternatives in each case. Finally, **Part 4** will ask candidates to produce a valuation description for insurance purposes on various articles (no values will be required). **Candidates are permitted to use Bradbury's Book of Hallmarks for the practical examination. No other reference books are permitted.**
- COURSE WORK:** Your course work is very important as it can account for up to **20% of your final examination result.** Candidates must ensure that **all JET 2 coursework is submitted to your N.A.G. course tutor before 1 May 2009** – failure to do so will result in the **cancellation of examination papers.** **Note:** *If you are re-sitting the examination you will **not** be required to submit additional coursework.*
- ALLOCATION OF EXAMINATION MARKS:** Marks are apportioned as follows:
  - Course work: Up to 20% of the overall total
  - Paper 1 (Theory): Up to 60% of the overall total
  - Paper 2 (Practical): Up to 20% of the overall totalCandidates must obtain a minimum of 50% for Paper 1 and Paper 2 in order to be eligible for the Professional Jewellers' Diploma. Please note that we are unable to release the overall pass mark.
- AWARDS:** A Diploma is awarded to each successful candidate. An award may be made to the candidate with the highest aggregate marks. Holders of the Diploma are entitled to use the initials P.J.Dip. after their name (Professional Jewellers' Diploma), providing Alumni status is maintained (annual subscription fee applies).
- GRADING OF EXAMINATION RESULTS:** Examination results will be graded as follows:

Grade A*	-	Pass with Distinction
Grade A	-	Pass
Grade B	-	Pass
Grade C	-	Fail
Grade D	-	Fail
- EXAMINATION ENTRY:** All entries must be made on the official Entry Form pre-dated for the month and year in which the candidate wishes to take the Examination.
- THE FINAL ENTRY DATE IS 3 April 2009** – No late entries can be accepted.
- The Board of Directors may, without assigning a reason, refuse entry to any Examination.
- EXAMINATION FEES:** Examination fees are included in the initial course payment (unless you are re-sitting the examination). **Entry fee for RESIT CANDIDATES ONLY: £95.00 + VAT (£109.25).** *The examination fee does not include any extra charges incurred for accommodation and invigilation in arranging a special centre. The Association may, at any time after the acceptance of an entry, make a supplementary charge in respect of these costs.*
- EXAMINATION CENTRES:** The Examination is scheduled to be held at the following centres: BELFAST, BIRMINGHAM, GLASGOW, LEEDS, LONDON. *However, should there be less than five students allocated to a centre, the Association reserve the right to move candidates to their second choice (if the second choice is not available candidates will be allocated to LONDON).*
- REGISTRATION:** Official examination registration details, (with examination centre map and instructions), will follow nearer the date of the examination. Candidates not receiving this information by 8 May should contact the Association immediately.
- NOTIFICATION OF RESULTS:** All candidates will be notified of their results by letter. The Association does not enter into further communication concerning a candidate's paper. **Results will not be released until August 2009.**
- All Examination papers automatically become the property of the Association and are not returnable.
- ENTRY FORMS SHOULD BE RETURNED TO:** Education Department, N.A.G., 78a Luke Street, London, EC2A 4XG by 3 April 2009.



JET 2 EXAMINATION ENTRY FORM

20 May 2009

OFFICE USE ONLY

EXAM NO. \_\_\_\_\_

RECEIVED. \_\_\_\_\_

TUT. \_\_\_\_\_ CWC. \_\_\_\_\_

RESULT. \_\_\_\_\_

Candidates must submit two passport size photos with their entry

Form with fields: Surname or Family Name, Title, Other Names in Full, Course No., Home address, Postcode, Home Telephone No., E-mail address (personal), Company, Branch Address, Work Telephone No., Fax Number, Email Address (work)

(1) Please state year of qualification in the JET 1 Course (or JTS Preliminary Course), and Surname (if changed).

Year Passed \_\_\_\_\_ Surname \_\_\_\_\_

(2) Tick here if you are re-sitting this examination: [ ] (NOTE: Entry fee applies for resit candidates).

(3) Candidates must ensure that all course work is submitted by 1 May 2009. Candidates who fail to complete all course work by this date, to the minimum standard required, will not be eligible to sit the examination. In the spaces below please insert grades obtained for JET 2 assignments submitted:

Assignment No. 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_ 7 \_\_\_\_\_ 8 \_\_\_\_\_

(4) The Examination is scheduled to be held at the following centres: BELFAST, BIRMINGHAM, EXETER, GLASGOW, LEEDS, LONDON. Please state your desired centre (candidates not stating a second choice will be allocated to London).

▪ FIRST CHOICE \_\_\_\_\_ ▪ SECOND CHOICE \_\_\_\_\_

IMPORTANT: Should there be fewer than five students allocated to a centre, the Association reserve the right to move candidates to their second choice (or to the London exam centre if the second choice is not available). The allocation of an examination centre remains entirely at the discretion of the Association.

(5) In the box below please state how you would wish your name to appear on your Diploma.

BLOCK CAPITALS PLEASE:

Empty box for name appearance on diploma

(6) DECLARATION: I, the undersigned, hereby apply to be enrolled for the Examination noted above, and, if accepted, agree to comply with the Rules and Regulations of the Association.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(7) RESIT CANDIDATES ONLY: Examination Entry Fee: £95 + VAT (£109.25) NOTE: Entry Fees are NOT refundable

(a) I enclose my / my employers\* cheque for \_\_\_\_\_ . (Cheques should be crossed and made payable to the National Association of Goldsmiths).

OR (b) Please debit my credit / debit\* card: VISA / MASTERCARD / SWITCH / SOLO / MAESTRO (please indicate which card)

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

SWITCH & MAESTRO CARDHOLDERS ONLY: ISSUE NO \_\_\_\_\_ ISSUE DATE \_\_\_\_\_

NAME AND ADDRESS OF CARDHOLDER \_\_\_\_\_

RETURN ENTRY TO: N.A.G., Education Department, 78a Luke Street, London EC2A 4XG

FINAL ENTRY DATE: 3 April 2009



## The National Association of Goldsmiths of Great Britain and Ireland

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